



DEPARTMENT OF THE ARMY  
U.S. ARMY CORPS OF ENGINEERS  
441 G STREET NW  
WASHINGTON, D.C. 20314-1000

MAR 04 2011

CECW-P

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Requirements for Type I Independent External Peer Review (IEPR) Reports and Posting

1. Reference:

a. EC 1165-2-209, Civil Works Review Policy

2. This memorandum supplements Civil Works Review Policy (reference 1 a.) to standardize and accelerate the process for posting Type I IEPR reports and responses by the Chief of Engineers with the purpose of increasing the responsiveness and transparency of the USACE Planning program. Roles and responsibilities of the members of the vertical team in this process are also presented.

3. After receiving a report on a project study from a panel of experts under Section 11 of Reference 1 a., the Chief of Engineers (through the respective HQUSACE RIT) shall make available to the public by electronic means, including the Internet, and transmit to the Committee on Environment and Public Works of the Senate and the Committee on Transportation and Infrastructure of the House of Representatives:

a. A copy of the report within 10 days of receiving the report; and

b. A copy of any written response of the Chief of Engineers on recommendations contained in the report within 10 days of the date of the response.

4. Type I IEPR reports are received in USACE by the managing Planning Center of Expertise, which will confirm the product is complete and final, and then distribute the report to the respective District and MSC staff and Regional Integration Team (RIT) planner.

a. District role: The District will expediently post the report on the project study web site (and/or on the District's site for Peer Review Plans). Postings will include this statement: "The Chief of Engineer's response to the independent panel's peer review report is currently under development, and will be posted and distributed within 10 days of completion and signature." Once the web posting is established, the District will provide the URL to their RIT planner.

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b. RIT role: Upon receipt of the report from the PCX, the RIT planner will transmit hard copies to the Committees identified in paragraph 2. Upon receipt of the URL from the District, the RIT planner will coordinate with CECW-CP to have the link added to the Planning CoP Peer Review web site.

5. Written responses by the Chief of Engineers are finalized and signed in Headquarters, typically at the time of approval of the decision document. Once signed, the RIT planner will coordinate with CECW-CP to have the responses from the Chief of Engineers posted within 10 days on the HQUSACE Peer Review site alongside the link to the corresponding IEPR report. RIT Planners will transmit the written response to the Committees identified in paragraph 2 and to the MSC and District staff for posting on the District site along with the original IEPR report.

6. These changes are effective immediately, and will be reflected in a subsequent modification to EC 1165-2-209 (Appendix D, Section 4).

FOR THE COMMANDER:



THEODORE A. BROWN, P.E.  
Chief, Planning and Policy Division  
Directorate of Civil Works

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